

City of Freeport Airport Commission - Meeting Minutes
Tuesday, June 20, 2017
Freeport City Hall, Freeport, Illinois

1. The meeting of the Airport Commission was called to order at 11:10 AM by Chairman, Craig Joesten
2. **Members Present:** Jim Fox, Dan Noble, Ruther Reeder, Gary Erdmier, Dave Fonda, and Craig Joesten
Absent Members: Tim Smith
Advisory Member: None
City Liaison: Tom Dole
Airport Manager: Darrell Janssen
CMT Representative: Aaron Johnson
City Manager: Lowell Crow
3. Members of the commission introduced themselves to the committee.
4. **Election of Officers:** Dave Fonda was selected as Vice Chairman, and Dan Noble as Secretary.
5. **Review & Approve Minutes:** Jim Fox moved to accept the minutes for the May 2017 meeting as presented, and Ruther Reeder seconded the motion which passed by unanimous voice vote.
6. **Public Comments:** None
7. **Budget Report:** None
8. **Review of Airport Bills:** Darrell Janssen reviewed airport bills with the commission totaling \$4,638.57. The fuel truck will continue to be leased where previously it was going to be purchased as the buyout amount is not available in the city budget. Craig Joesten moved to recommend the bills for approval. Motion passed by unanimous voice vote.
9. **Airport Activity Report:** 65 based aircraft, 1 corporate hanger available (which is housing the county helicopter), and 15 general hangers available for the month of May 2017. For past due rent, 2 at 30 days, 0 at 60 days, and 2 at 90 days past due.
10. **Airport Manager's Report:** Presented by Darrell Janssen
11. **Notices:** Items discussed were future hanger expansion, entrance road from Bailyville Rd., and vault & lighting project.
12. **Crawford Murphy & Tilly (CMT) Report:** Aaron Johnson had the notice to proceed, yet verbal to suspend the Runway Overlay Project with potentially resume mid-August. Also, discussed Airport Entrance Road, and Vault Job Project.
13. **Status report on current projects/agreements/City Council actions:** No additional project, but maintenance projects to be turned it at next meeting.
14. **City Council Initiatives:** Craig Joesten discussed five areas of focus: Revenue Maximization, Expense Identification, Airport Utilization/Expansion, Economic Development, and Citizen/Community Activities.

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15. **Other Information and Discussion Items:** Handouts were dispersed of the Albertus Airport Hanger Lease – General and Freeport Municipal Airport Fixed Base Operator Lease and Airport Management Contract to commission members. Darrell Jansen has an anniversary of August 19th which the commission is responsible for annual assessment. Next meeting members are to bring any ideas to brain storm for revenue. Group discussed to review and comparison to other comparable airports for amenities, prices, and rent.
16. **Public Comments:** Question raised about the terminal building and the wall in the being in the budget. Request was made for better communication with the city, commission, the airport, it's members, and the public. Tim Nickel, Freeport Pilot Association, introduced himself to the group.

There being no further business the meeting was adjourned at approximately 12:15 PM.

Submitted by Dan Noble, Secretary