

Planning Commission Meeting Notes

2/08/2018

Present: Adam Holder, Jim Berbert, Bill Green, Nancy McDonald, Steve Cox, Paulette Williams Thomas, Matt Moyer, Andrea Winter, and Nicole Bauer

Absent: Blake Musser, Stephen Lafferty

Quorum is met.

Nancy informed everyone that Stephen will be absent and she will be managing the meeting agenda.

Motion to approve agenda by Adam, seconded by Bill. Passes 7-0

Motion to approve minutes of 1/4/18 by Adam, seconded by Matt. Passes 7-0

Steve Cox gave an overview of the Liquor Commission's role in changing both the parklet and sidewalk café ordinances. The work that has been done was to streamline the process, with the next parklet and outdoor café season coming up.

Sidewalk Café – 1026.17

- Does not have its own chapter. Wants to ensure that it conforms the same as Parklets
- Pulling out the zoning reference. Needs to comply with the permits
- Requirements for Parklets will be included in Sidewalk Café
- A separate license is still needed for both a Parklet and a Sidewalk Café

It was asked if a Parklet can extend past the frontage of the business doorway and take up several more parking spaces down the street. Steve stated that it is supposed to be just in front of the business.

Nancy brought up the concern of allowing Merchandise parklets in the downtown. Steve stated that 1034.01A specifically stated that it will allow space for the consumption of food or beverage. He stated that he would read the article that a Special Event Permit would be needed to sell merchandise.

Steve recommended that Sidewalk Café and Parklet have their own separate code.

It was asked to place the intent for reviewing each ordinance on the agenda prior to the meeting.

Steve added that he could put together a brief narrative statement of the statutory items.

Andrea made a motion to approve the recommendations brought before the commission to pass onto City Council with the understanding that it would not preclude the commission from

making recommendations as to the size/shape of Parklets and/or Outdoor Cafés areas of use. The motion was seconded by Paulette.

Motion passed 7-0

Nancy handed out copies of the Comprehensive Plan. Andrea stated that the Commission should each review the plan and hold off on have public input. She added that having other people come in and give input to help. Andrea that she would like to see Lowell or Nancy address what the Strategic Plan is.

It was recommended that each member look at other cities Comprehensive plan to gain ideas and insight. Andrea asked if there was a link to the zoning map. Nancy stated that there was not access to it on the City's website, but she would discuss adding it with the cities IT manager.

Andrea suggested that the Commission invite Lowell to give an overview of the City's Strategic Plan in March.

Nancy added that the Commission should establish a calendar of meetings, including public meetings/hearings, and determine who they would like to present before making changes to the code.

No public Comments

A motion to adjourn by Nicole, seconded by Andrea.

Next meeting is on March 8, 2018.

The Commission approved the February 08, 2018, minutes on March 08, 2018.

Prepared by: C. Marney/N. McDonald