



City Council
City Council Chambers ♦ 314 West Stephenson Street ♦ Freeport, IL 61032

MINUTES
COUNCIL MEETING
MONDAY, MAY 1, 2017 AT 6:00 P.M.

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, May 1, 2017.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Art Ross, Jodi Miller, Patrick Busker, Sally Brashaw, Mike Koester and Andrew Chesney (8).

Staff members present: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Chief of Police Todd Barkalow, Water and Sewer Executive Director Tom Glendenning, City Engineer Shaun Gallagher, City Clerk Zuravel and Deputy Clerk Anderson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Miller.

APPROVAL OF AGENDA

Mayor Gitz stated that he made arrangements with the Contract Attorney to discuss the resolution for the Fire Union at 6:45 p.m. so wherever we are in the agenda at that point the City Council will move to Executive Session. Alderperson McClanathan moved for approval of the agenda, seconded by Alderperson Ross. Motion prevailed by voice vote without dissent.

APPROVAL OF MINUTES

Alderperson Koester moved for approval of the minutes from the regular meeting held on April 17, 2017. This motion was seconded by Alderperson Miller. Motion prevailed by voice vote without dissent.

HONORARY RESOLUTION

City Clerk Zuravel read aloud an Honorary Resolution to the Freeport NJROTC Rifle Team. Alderperson Klemm moved for approval of the honorary resolution, seconded by Alderperson Koester. Motion prevailed by voice vote without dissent.

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Sergeant Major Dechy introduced the NJROTC Rifle Team and spoke about their many individual and team accomplishments. Members were provided the opportunity to address the City Council and explain the competitions where medals were earned. The Freeport High School NJROTC team will compete this summer in the United States Junior Olympic Championship in Ohio.

Dr. Beth Summers, Principal of Freeport High School, Dr. Mike Schiffman, Superintendent of Freeport School District #145 and members of the City Council commended the team on their individual and team medals and let them know how proud the Freeport community was of their accomplishments.

PUBLIC COMMENTS

Mayor Gitz asked for instructions of a Boy Scout Troop present at the meeting. Troop #19 from Faith United Methodist stated they are working on a Community Merit Badge.

CONSENT AGENDA

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the items into the record: [Consent Agenda PDF](#)

- A. Approval to receive and place on file:
 - 1) Letter from Illinois Environmental Protection Agency dated April 21, 2017, regarding Notice of Application for Permit to Manage Waste (LPC-PA16) at Freeport Municipal Landfill Nos. 2 and 3.
 - 2) Letter from ComEd dated April 17, 2017, regarding their annual update to the Illinois Commerce Commission (ICC) including an "increase by about \$1 on the average monthly residential bill starting in January 2018" with attachments regarding charge comparisons.
 - 3) Building Permit Report of Activities for March 2017.
 - 4) Fire Department Report on Activities for March 2017.
 - 5) Notice from Water and Sewer Commission dated April 27, 2017, of Consumer Price Index (CPI) effective May 2, 2017.
- B. Approval of Water & Sewer Bills Payable (Registers #757, 758, 759) --- \$728,080.68
- C. Approval of Payroll for pay period ending April 15, 2017 --- \$418,488.03 with fringe benefit payments in the amount of \$33,422.60 for a total of \$451,910.63
- D. Approval of Finance Bills Payable (Registers #753, 754, 760, 761, 762, and TBA) --- \$1,215,394.13

Aldersperson Brashaw moved for removal of item A. 2) from the documents to receive and place on file.

Aldersperson Koester moved for approval of the remaining items on the consent agenda, seconded by Aldersperson Brashaw. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Aldersperson Brashaw read into the record the information regarding the Letter from ComEd dated April 17, 2017, regarding their annual update to the Illinois Commerce Commission (ICC) and explained that they City has received notice regarding an increase by about \$1 on the average monthly residential bill

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starting in January 2018 with attachments regarding charge comparisons. She explained that the City Council was not approving the increase. It will need to be approved by the Illinois Commerce Commission.

Aldersperson Brashaw moved to place item A. 2) on file with the City, seconded by Aldersperson Koester. Motion prevailed by voice vote without dissent.

COMMUNICATIONS TO COUNCIL

Finance Director Bernadelle reviewed the financial reports for FY 2016-2017 for period ended March 31, 2017. He explained the reports show financial data for eleven months and includes detail information on line items through March 31, 2017.

General Fund Highlights	General Fund Details
Water, Sewer, & Storm Sewer Highlights	Water, Sewer, & Storm Sewer Details
Library Highlights	Library Details

Aldersperson Brashaw moved to receive and place on file the above stated reports, seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

ORDINANCES – FIRST READING

1st READING OF ORDINANCE #2017-36:

An Ordinance Amending Chapter 236 of the Codified Ordinances of the City of Freeport, Illinois Regarding Accounting and Finance and the Required Signatories on City Warrants

Director Bernadelle presented the ordinance and stated this is a housekeeping matter to change the signing of checks from the full time Mayor to the City Manager.

Aldersperson McClanathan moved for approval of Ordinance #2017-36, seconded by Aldersperson Klemm.

The following wording was contained in the Ordinance #2017-36 to amend Chapter 236:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS as follows:

Section 1. The above-recitals are incorporated herein and made a part hereof.

Section 2. That Chapter 236, Section 236.05(d)(11) of the Code regarding the Duties and Responsibilities of the Department of Finance and Budget is hereby amended to read as follows:

“(11) Authorize payment from the Treasury of such sums of money as may be ordered by Council. The warrants therefor shall be signed by the ~~Mayor~~ City Manager and countersigned by the City Clerk and shall state for what purpose the money is appropriated and the fund from which it is payable.”

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Section 3. That Chapter 236, Section 236.10(a) of the Code regarding the signatures required on City warrants is hereby amended to read as follows:

“(a) Signatures Required. A warrant shall be signed by the ~~Mayor~~ City Manager and countersigned by the City Clerk, and shall state the fund to which such warrant has been charged and the payee thereof.”

Aldersperson McClanathan moved for suspension of the rules for immediate consideration, seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

Mayor Gitz stated the ordinance is now properly on the floor for passage. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Ordinance #2017-36 was passed.

1st READING OF ORDINANCE #2017-37:

An Ordinance to Approve the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of the City of Freeport, Illinois

City Clerk Zuravel explained this ordinance is for the paper copies that were passed by the City Council through September 2016. The online version was updated months ago and has been available on the City of Freeport website.

Aldersperson Koester moved for approval of Ordinance #2017-37, seconded by Aldersperson Brashaw.

Aldersperson Chesney moved for suspension of the rules for immediate consideration, seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

Mayor Gitz stated the ordinance is now properly on the floor for passage. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Ordinance #2017-37 was passed.

RESOLUTIONS

For Resolution R-2017-26, refer to section after executive session.

ADOPTION OF RESOLUTION R-2017-27:

Resolution To Enter Into A Month-To-Month Lease For The Vacant Fire Station On South West Avenue With An Option To Purchase

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Alderson Busker moved to send discussion on Resolution #2017-27 to the Committee of the Whole, seconded by Alderson Chesney. The motion prevailed by voice vote without dissent.

REPORTS OF DEPARTMENT HEADS

Police Department – Approval of Bids for Janitorial Cleaning Services for 2017-2018

Chief of Police Todd Barkalow provided a bid tabulation which stated recently the Police Department requested bids for a two year contract to provide custodial and cleaning services at the public safety building located at 320 W Exchange Street. The current contract with Bush Janitorial Services expires on April 30, 2017. In accordance with the purchasing policy, the Police Department advertised to prospective bidders and set a deadline for submission of 9:00 A.M. on April 24, 2017. Four bids were received before the deadline at the office of the City Clerk, and they were opened by Deputy Chief Matthew Summers in the City Hall Conference Room on April 24, 2017 at 11:00 A.M. Also present for the bid opening were Meg Zuravel-Clerk, Michelle Richter-Finance, and Tom Mirshank-Peterson Cleaning. The following bids were submitted:

	Annual Costs	Monthly Costs
Bush Janitorial Services	\$9,600	\$800
Crystal Image Cleaning	\$9,960	\$830
Clean As A Whistle	\$16,800	\$1,400
Peterson Cleaning	\$27,120	\$2,260

Chief Barkalow stated the bids were found to be complete and accurate containing the all the appropriate references, customer list, former clients, and key staff and employees. Upon review, Chief Barkalow recommended acceptance of the bid from Bush Janitorial. Chief Barkalow explained Bush Janitorial is the current provider as a trusted contractor they have done a quality job providing those services at the Police Department.

Alderson Chesney moved for acceptance of the bid for Bush Janitorial for services for 2017-2018, seconded by Alderson McClanathan. The motion prevailed by a roll call vote of:
Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)
Nays: None

Mayor Gitz requested Department Heads to continue with reports but noted at 6:45 p.m. the will need to go into Executive Session.

Fire Department

Fire Chief Miller provided information on two structure fires on Elk and Frank Streets. There were no injuries involved in these fires although there was a rescue of five dogs and a parrot in one.

Police Department

Chief Barkalow stated the Police Officer testing will be conducted on Saturday at Freeport Junior High.

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Water and Sewer

Water and Sewer Executive Director Tom Glendenning stated he has been working on public service announcement gearing up for the pressure zone. They are working on preparations to activate the tower and are preparing for valve closures. The crews will be doing hydrant flushing as this process moves forward. He is hoping to have it ready to go by the second week of May to raise the pressure. The Water and Sewer Construction number is the number to call if discoloration of water. Even if they see rusty water but the water is safe because is it chlorinated. Households may have to check the aerators.

Public Works

Public Works Director Dole stated he provided activity reports to the council.

Community Development

Director Mills provided information on the illegal dumping meeting he attended with Stephenson County. There has been good feedback by those that attended and they developed an action plan.

Finance

Director Bernadelle provided that he will meet with auditors tomorrow.

EXECUTIVE SESSION (CLOSED SESSION) PURSUANT TO 5 ILCS 120/2:

Mayor Gitz read the following into the record to call the Executive Session:

- 5 ILCS 120/2 (c) (21) Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

At 6:46 p.m., Alderperson Busker moved to enter closed session, seconded by Alderperson Klemm. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

At 7:27 p.m., Alderperson Koester moved to enter closed session, seconded by Alderperson Brashaw. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

ADOPTION OF RESOLUTION R-2017-26:

Resolution To Ratify Collective Bargaining Agreement With The International Association Of Firefighters (IAFF), Local No. 441

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Aldersperson Koester moved to layover Resolution #-2017-26 to a special meeting to be held next Monday before the Committee of the Whole, seconded by Aldersperson McClanathan. Motion prevailed by voice vote without dissent.

MAYOR'S REPORT

Mayor Gitz reported that the Transition Reports will be prepared a week from Friday and will be forwarded to the City Manager and Council. He provided information on the illegal dumping meeting and stated he is hopeful that it will be addressed by the IEPA. They are also looking into placing a berm to limit access. This is a dedicated effort to clean up the area that is affected by illegal dumping.

Mayor Gitz stated he will forward to the City Council the draft Fire Union labor agreement this week.

COUNCIL ANNOUNCEMENTS/NEW BUSINESS

Aldersperson Brashaw spoke about the areas that could be affected when the new water pressure zone is activated.

Aldersperson Koester provided information on the 4th of July Fireworks and noted he should have a contract with Melrose by the next City Council meeting. He stated he is late in starting the fundraising efforts and so if anyone would like to help they can contact either Alderman Koester or Danielle Rogers.

Aldersperson Ross thanked the administration for their efforts to assist with the illegal dumping.

PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS

Colton Havens, Freeport Illinois, provided information on the Boys and Girls fundraising dinner and he hopes to see everyone there.

Tom Teich, Freeport Illinois spoke about the Special Olympic he will participate in at Harlem High School on May 6.

Upon a motion duly made and seconded, the meeting was adjourned at 7:37 pm.

s/ Meg Zuravel

Meg Zuravel
City Clerk