

City Council City Council Chambers ◊ 314 West Stephenson Street ◊ Freeport, IL 61032

MINUTES COUNCIL MEETING MONDAY, FEBRUARY 5, 2018 AT 6:00 P.M.

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in Council chambers by Mayor Jodi Miller with a quorum being present at 6:02 p.m. on Monday, February 5, 2018.

ROLL CALL

Present on roll call: Mayor Jodi Miller and Council Members Alderpersons Tom Klemm, Peter McClanathan, Art Ross, Bob Smith, Patrick Busker, Sally Brashaw, Mike Koester, and Andrew Chesney (8).

Staff members present: City Manager Lowell Crow, Finance Director Randy Bukas, Director of Community & Economic Development Nancy McDonald, Director of Public Works Dennis Carr, Director of Streets Tom Dole, Battalion Fire Chief Robin Gorsline, Chief of Police Todd Barkalow, Director of Utility Operations Tom Kopanski, Director of Information Technology Curt Sutton, and City Clerk Dovie Anderson.

Others Present: City Legal Counsel Aaron Szeto, Esq.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Chesney.

APPROVAL OF AGENDA

Mayor Miller stated that Item #6 on the agenda will be removed and laid over to the next Council Meeting. Alderperson Koester moved and Alderperson Ross seconded to approve the agenda as amended; motion carried unanimously by voice vote without dissent.

APPROVAL OF MINUTES

Alderperson Brashaw moved and Alderperson Koester seconded to approve minutes from the <u>January 22, 2018</u>, regular rescheduled meeting and motion prevailed by voice vote without dissent.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent View Consent Agenda

- A. Approval to receive and place on file:
 - 1) City of Freeport Fire Department Incidents and Loss Report December 2017
 - 2) City of Freeport Ambulance Activity Report December 2017
 - 3) City Treasurer's Reports December 2017

- B. Approval of Finance Bills Payable (Registers #910, 912, 913, 914, 915, and 916 and Invoices to be approved February 5, 2018) --- \$999,661.69.
- C. Approval of Payroll for pay period ending January 20, 2018 --- \$426,038.73 with fringe benefit payments in the amount of \$32,897.21 for a total of \$458,935.94

Alderperson Koester moved and Alderperson Ross seconded that the consent agenda be approved. Motion prevailed by omnibus vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None

The Consent Agenda was approved.

APPOINTMENT

Alderperson McClanathan moved and Alderperson Smith seconded to approve the nomination of Jessica Modica to the Historic Preservation Commission (to replace the vacated position of Carol Morrisett) effective immediately through February 28, 2019.

The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None

ITEM #6 - Honorary Resolution Recognizing the Freeport Pretzel High School Boys Bowling Team in the City of Freeport

[Clerk's Note: This item was removed from the Agenda (see above).]

ITEM #7 - Presentation regarding NonProfitTHRIVE (a Partner with Polco's Citizen Engagement Application) <u>View Document Link to Website</u>

Nicole Sdao, Founder of NonProfitTHRIVE, gave a PowerPoint presentation on the online application for matching volunteers with organizations who are seeking volunteers. The software provides for tracking the number of volunteers as well as volunteer hours which is beneficial when any organization or the City is applying for grants. One benefit of having a database of volunteers will be the ease of contacting volunteers for responding to the needs of the City including flood remediation response. The City of Freeport will be a beta test city for this software. Alderperson Busker stated that he visited the website and found that it would be beneficial for recruiting volunteer firefighters for rural departments and potentially auxiliary police. [Clerk's Note: Action on this matter was taken later in the meeting under Item #18.]

ORDINANCES - SECOND READING

ITEM #8 - 2nd READING OF ORDINANCE #2018-02

An Ordinance Amending Title Ten, Employment Provisions, Chapter 290, Compensation and Benefits, Section 290.02 Compensation Plan and Section 290.08 Overtime of the Codified Ordinances of the City of Freeport, Illinois

At the December 11, 2017, Committee of the Whole a motion to move forward for approval was made by Alderperson Brashaw; seconded by Alderperson Koester; and the matter was laid over to tonight's meeting by unanimous voice vote. At the January 8, 2018 Council Meeting a motion to move forward for approval was made by Alderperson Koester; seconded by Alderperson Chesney; and the matter was laid over to January 22, 2018 meeting where the item was removed from the agenda.

Manager Crow stated that this eliminates compensatory (comp) time and requires approval of overtime by the department head and City Manager.

There being no further discussion, the motion prevailed by a roll call vote of: Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Ordinance #2018-02 passed.

ITEM #9 - 2nd READING OF ORDINANCE #2018-04

An Ordinance Adopting a Revised City of Freeport Employee Handbook

At the December 11, 2017 Committee of the Whole, a motion to move forward for first reading was made by Alderperson McClanathan, seconded by Alderperson Brashaw and passed unanimously. At the January 8, 2018 Council Meeting a motion to move forward for approval was made by Alderperson Chesney; seconded by Alderperson McClanathan; and the matter was laid over to January 22, 2018 meeting where the item was removed from the agenda. View Handbook

Manager Crow stated that this aligns our Ordinances, former resolutions, and current legal requirements into one single source, which is the Employee Handbook.

Mayor Miller called for a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Ordinance #2018-04 passed.

ITEM #10 - 2nd READING OF ORDINANCE #2018-08

An Ordinance Authorizing the Sale of Certain Items of Personal Property Owned by the City of Freeport, Illinois At the January 22, 2018 Council Meeting a motion to move forward for approval was made by Alderperson Chesney; seconded by Alderperson Busker; and the matter was laid over to tonight's meeting.

Manager Crow stated that 540 parking meters and other miscellaneous equipment have been added to Exhibit A since first reading. Sealed bids will be accepted for the majority of the surplus personal property. The parking meters will be sold on a website specializing in such.

Alderperson McClanathan moved to approve the amended list that was presented in the council packet and the amendment to include the authorization of City Manager Crow to effectuate the sale of items. Alderperson Klemm seconded and the motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Mayor Miller requested a roll call vote on passage of Ordinance #2018-08 as amended. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Ordinance #2018-08 passed.

ORDINANCES – FIRST READING

ITEM #11 - 1st READING OF ORDINANCE #2018-09

An Ordinance Amending Section 480.11 (Prohibited Parking Streets) of the Codified Ordinances of the City of Freeport

Director of Streets Dole stated that last year parking was restricted on the south side of Lincoln Boulevard east from West Avenue. This ordinance extends the prohibition of parking on the north side of Lincoln Boulevard as well. This will benefit traffic flow in the area near the parking lot to the Lincoln School business building.

Alderperson Klemm made a motion to move Ordinance #2018-09 forward for approval; seconded by Alderperson Busker.

Alderperson Koester moved for suspension of the rules for immediate consideration, seconded by Alderperson Chesney. Mayor Miller stated the motion for suspension of the rules is non-debatable and must pass by 2/3 of the majority. Motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Mayor Miller called for a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2018-09 was passed.

ITEM #12 - 1st READING OF ORDINANCE #2018-10

An Ordinance Amending Title Six, Administration, Chapter 250, Department of Community and Economic Development of the Codified Ordinances of the City of Freeport, Illinois to Adopt 49 CFR 37 by Reference (Adopting ADA Policy for DOAP Grant for Pretzel City Transit)

Community & Economic Development Director McDonald stated that a written ADA compliance policy is required by municipalities that receive annual allocations from the State of Illinois for their transit program. Manager Crow added that all larger passenger vehicles for public transportation need to comply with ADA.

Alderperson Brashaw made a motion to move Ordinance #2018-10 forward for approval; seconded by Alderperson Chesney. The matter was automatically laid over to the next Council meeting.

RESOLUTIONS

ITEM #13 - ADOPTION OF RESOLUTION #R-2018-04

Resolution of the City of Freeport, Illinois Authorizing and Approving Auditing Services Agreement

Director of Finance Bukas stated that bids were solicited for auditing services from accounting firms for a three-year contract. He is recommending Klein Hall in the amount of \$104,790.

Alderperson Brashaw made a motion to accept the bid from Klein Hall CPA and adopt Resolution #R-2018-04, Alderperson Koester seconded, and the motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Resolution #R-2018-04 was adopted.

ITEM #14 - ADOPTION OF RESOLUTION #R-2018-05

Resolution of the City of Freeport, Illinois Authorizing and Approving Actuary Services Agreement

Director of Finance Bukas stated that the City solicited bids from six actuarial firms to conduct the annual Fire Pension and Police Pension actuaries as well as the GASB 74/75 on retiree healthcare benefits. The State requires that the actuary be different than the auditor. The three-year bid totals \$34,150 and meets all specifications.

Alderperson Koester made a motion to adopt Resolution #R-2018-05, Alderperson Brashaw seconded, and the motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Resolution #R-2018-05 was adopted.

Alderperson Chesney left the meeting at 6:56 p.m.

ITEM #15 - ADOPTION OF RESOLUTION #R-2018-06

Resolution of the City of Freeport, Illinois Authorizing and Approving a Non-Binding Letter of Intent Regarding Installation of Solar Facilities at the Albertus Airport

Manager Crow stated that IPS-Solar approached the City about placing an array of solar panels at Albertus Airport. This Letter of Intent begins the process of a feasibility study. The Pilot's Association has concerns that the flight patterns not be interrupted. That will be addressed in the engineering plan. Alderperson Koester pointed out that the land is currently leased as farmland. He hopes the solar farm would generate more revenue than the farm leases.

Alderperson Chesney returned to the meeting at 6:58 p.m.

Alderperson Brashaw stated her concern that the panels be non-reflective so as not to interfere with pilot's vision. Alderperson Smith stated that there had been a previous concern about three-phase electrical not being available at the airport. He asked if the solar panels could provide some benefit in this area. Manager Crow stated that because the airport is in a TIF district, a portion of the generation of revenue will go back into TIF which will benefit the County as well as the City. He will take the concerns of Council members to ISP-Solar.

Alderperson Koester made a motion to adopt Resolution #R-2018-06, Alderperson Brashaw seconded, and the motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Resolution #R-2018-06 was adopted.

ITEM #16 - ADOPTION OF RESOLUTION #R-2018-07

Resolution of the City of Freeport, Illinois Authorizing and Approving a Tower Occupancy Agreement for the Use of City Water Towers for Internet Facilities (JCWifi)

Manager Crow stated that details have been worked out with the contract allowing JCWifi to install internet towers on the City's water towers. If maintenance is required on the City water towers, JCWifi will remove and reinstall their towers. Liability will also be assumed by JCWifi during installation of their towers. Alderperson Klemm stated his support of this income source.

Alderperson Klemm made a motion to adopt Resolution #R-2018-07, Alderperson Koester seconded, and the motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Resolution #R-2018-07 was adopted.

ITEM #17 - ADOPTION OF RESOLUTION #R-2018-08

A Resolution Authorizing Application to the Federal Emergency Management Agency (FEMA) for the Assistance to Firefighters Grant (AFG) Program

Community & Economic Development Director McDonald stated that this grant will provide for (1) one ambulance, (2) incident command training, and (3) replace obsolete mobile and portable radio equipment. Our match is ten percent (10%). The total grant is for \$635,064 with a ten percent (10%) match of \$63,506 required by the City. It was established that the City currently dispatches two ambulances and the third ambulance is a 2003 which is used when the rural department has a need or when one is in for maintenance. The new ambulance will be used on the front line and an older ambulance will be moved to the third back-up position.

Alderperson Koester made a motion to adopt Resolution #R-2018-08, Alderperson Smith seconded, and the motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

Resolution #R-2018-08 was adopted.

OTHER

ITEM #18 - Approval of Contract for NonProfitTHRIVE (a Partner with Polco's Citizen Engagement Application) At the January 22, 2018 Council Meeting Alderperson Koester made a motion to lay over to the next meeting; Alderperson Busker seconded. <u>View Document</u> <u>Link to Website</u>

There being no further discussion, Alderperson Busker made a motion to approve the Contract with NonProfitTHRIVE, Alderperson Ross seconded, and the motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester (7)

Nays: None

Abstain: Chesney (1)

ITEM #19 - Approval of Purchase Agreement for Easement for the PEC Bicycle Path View Document

Manager Crow stated that he is in negotiations for easements for the Pecatonica Bicycle Path. This tract of land is offered for sale by Stephenson County. The other easements need to be in place by June 1, 2018. The County needs our deposit, it will be advertised for thirty (30) days, and then it will be sold. The City's cost is \$640.

Alderperson Busker made a motion to approve the Purchase Agreement for Easement for the PEC Bicycle Path, Alderperson Klemm seconded, and the motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None Abstain: None

ITEM #20 - Approval of Recommendation from Historic Preservation Commission regarding Façade Improvement Grant <u>View Document</u>

Community & Economic Development Director McDonald stated that the Historic Preservation Commission met on January 29, 2018, to review five applications submitted for the Façade Improvement Grant. Four of the applications were reviewed. There was a total of \$40,000 available. Paint the Port raised \$30,000 and the City contributed \$10,000. Awards were given to Security First Title Co. at 205 West Stephenson Street for \$5,000.00; Amanda and Ronda Scott at 15 North Chicago for \$7,472.18; Deininger Floral at 1 West Main for \$3,580.50; and Strands Salon at 121-125 East Stephenson for \$10,000. A balance of \$3,947.32 will be rolled over to FY2019. The fifth application listed white vinyl windows which did not comply with the historical guidelines for downtown façades.

Alderperson McClanathan made a motion to approve the recommended awards of the Historic Commission for Façade Improvements with their two contingency approvals. Alderperson Brashaw seconded and the motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester (7)

Nays: None

Abstain: Chesney (1)

REPORTS OF DEPARTMENT HEADS

Finance

Director Bukas stated that on January 30, 2018, SB-2260 was introduced which proposes to reallocate \$4.3 million in revenue from the Personal Property Replacement Tax to certain school districts. Since the State's FY2009, more than \$1 billion has been diverted from local governments. The City uses the Personal Property Replacement Tax to help fund our Police Pension obligation in the amount of \$209,000 and Fire Pension obligations in the amount of \$141,000. These revenues also help fund Library operations in the amount of more than \$43,000. He will be watching this bill closely to see what happens in the Senate.

Community & Economic Development

Director McDonald stated that they are working on their list for demolitions for the next fiscal year. Demolitions should begin mid-March. Alderperson Chesney asked and Director McDonald confirmed that the goal will be 80 demolitions. The commercial property next to the fire station needs an asbestos survey prior to demolition. Alderperson Brashaw thanked Director McDonald for her work, time, and ability to reach numerous property owners with the Façade Grant Program.

Public Works

Nothing to report.

Streets

Alderperson Brashaw requested a status update on the hot patch machine. Director Dole stated that it works very well and will be used year-round. He has added a second hot mix box to next year's budget.

Fire

Nothing to report.

Police

Chief Barkalow stated that there are a few seats left in the Civilian Police Academy which begins Tuesday, February 20, 2018, and runs for ten weeks. An application is available on the City's website and the Police

Department's Facebook page. The Battle of the Badges between the Police and Fire Departments was held last Saturday and the firemen came out on top this year.

Water and Sewer

Nothing to report.

ΙT

Nothing to report.

CITY MANAGER REPORT

Manager Crow stated that test well drilling will begin in the next three weeks in the area of the Burchard Hills apartment complex. The apartment complex is looking at expanding and, if this test well proves successful, they will share infrastructure with the City. The iWorQs application will be presented at the Committee of the Whole meeting. This app will provide for citizen interaction in reporting potholes and other nuisances and tracking work processing.

MAYOR'S REPORT

Mayor Miller congratulated Casey's on opening last week and extended her congratulations to the Façade Improvement Grant recipients. She anticipates more funding being available in the future with the growing support for Paint the Port. The Freeport Art Museum raised nearly \$10,000 at their fundraiser last weekend. The event attracted over 225 people with many who visited the museum for the first time.

COUNCIL ANNOUNCEMENTS/NEW BUSINESS

None of the Alderpersons had anything additional to report.

PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS

EXECUTIVE SESSION (CLOSED SESSION) PURSUANT TO 5 ILCS 120/2

City Clerk Anderson read the following exceptions into record to enter an Executive (Closed) Session:

• Pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

At 7:32 p.m., Alderperson Busker made a motion to enter executive session, seconded by Alderperson Ross. The motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None

At 7:40 p.m., Alderperson Busker made a motion to return from executive session, seconded by Alderperson Koester. The motion prevailed by roll call vote of:

Yeas: Klemm, McClanathan, Ross, Smith, Busker, Brashaw, Koester, Chesney (8)

Nays: None

ITEM #27 - Approval of Executive Session (Closed Session) Minutes and Determination of 1) Approval of Executive Session Minutes; 2) That the Minutes or Portions thereof No Longer Require Confidential Treatment and Are Available for Public Inspection; 3) the Need for Confidentiality Still Exists as to All or Part of Those Minutes; 4) for Authorized Destruction of Verbatim Recordings of Closed Sessions

Alderperson McClanathan moved to approve the following minutes with specific notice that their tapes are not released, seconded by Alderperson Brashaw.

- November 20, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation
- November 6, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation Subject #1
- November 6, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #2
- October 16, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters
- October 2, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #1
- October 2, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation Subject #2
- September 18, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters
- September 5, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation Subject #1
- September 5, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #2
- August 21, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation Subject #1
- August 21, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #2
- August 21, 2017 Exception 5 ILCS 120/2(c)(11) Litigation Subject #3
- August 21, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Subject #4
- August 7, 2017 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation Subject #1
- August 7, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #2
- July 3, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters
- May 1, 2017 Exception 5 ILCS 120/2(c)(2) Collective Negotiating Matters Subject #1
- May 1, 2017 Exception 5 ILCS 120/2(c)(21) Semi-Annual Minutes Review Subject #2

The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

Alderperson McClanathan moved to make a determination that the need for confidentiality no longer exists as to the minutes from the following closed session meetings or portions of minutes and that these portions should be made available for public inspection, seconded by Alderperson Chesney.

May 1, 2017 - Semi-Annual Minutes Review - Subject #2

The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

Alderperson McClanathan moved to make a determination that the need for confidentiality still exists in relation to all other closed session minutes and tapes identified as not released, seconded by Alderperson Brashaw.

The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

Alderperson McClanathan moved to authorize destruction of verbatim recordings of the following closed sessions; all of which are over 18 months old (18 months prior to February 5, 2018 is August 5, 2016) and the written minutes of these closed sessions have been previously approved by this City Council, seconded by Alderperson Smith.

 April 11, 2016 – Exception 5 ILCS 120/2(c)(6) setting of a price for sale or lease of property owned by public body

- March 7, 2016 Exception Subject #1 in regard to 5 ILCS 120/2(c)(6) setting of a price for sale or lease of property owned by public body
- March 7, 2016 Exception Subject #2 in regard to 5 ILCS 120/2(c)(11)
- February 16, 2016 Exception Subject #1 5 ILCS 120/2(c)(11) Litigation
- February 16, 2016 Exception Subject #2 5 ILCS 120/2(c)(2) Collective Negotiating Matters
- January 19, 2016 Exception 5 ILCS 120/2(c)(11) Litigation
- January 4, 2016 Exception Subject #1 5 ILCS 120/2(c)(11) Litigation
- January 4, 2016 Exception Subject #2(c)(21) Approval of Minutes of Closed Session
- November 30, 2015 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation
- November 16, 2015 Exception 5 ILCS 120/2(c)(1) Appointment Employment Compensation
- November 2, 2015 Exception 5 ILCS 120/2(c)(11) Litigation

The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

Upon a motion duly made and seconded, the meeting was adjourned at 7:45 p.m.

s/ Dovie L. Anderson

Dovie L. Anderson City Clerk