

REQUIRED DOCUMENTS

IT IS YOUR RESPONSIBILITY TO PROVIDE THE FOLLOWING DOCUMENTS TO THE DEPARTMENT. IF YOU DO NOT PROVIDE THESE DOCUMENTS, YOUR APPLICATION WITH THIS DEPARTMENT WILL NOT BE ACCEPTED.

- HIGH SCHOOL DIPLOMA or GED CERTIFICATE (COPY)
- CERTIFIED BIRTH CERTIFICATE (COPY)
- COLLEGE OR UNIVERSITY DEGREE (COPY) – NOTE: A COPY OF A CERTIFIED TRANSCRIPT WILL BE REQUESTED FOR APPLICATION OF EDUCATION POINTS
- VETERANS: **MILITARY SERVICE RECORD AND DD214 (COPY)**
- DRIVER'S LICENSE (COPY OF BOTH SIDES)
- CITIZENSHIP AND OR NATURALIZATION PAPERS – IF APPLICABLE
- SOCIAL SECURITY CARD (COPY OF ORIGINAL)
- BASIC LAW ENFORCEMENT TRAINING CERTIFICATE (COPY)

IMPORTANT INFORMATION

APPLICATIONS AND REQUIRED DOCUMENTS must be returned to the Police Department no later than October 31, 2017 @ 3:00 p.m. – documents must be returned in person or by means of traceable delivery method (USPS, UPS or FedEx) to the Freeport Police Department, Attn: René Schwartz, 320 W. Exchange Street, Freeport, IL 61032.

Invitations to attend a mandatory orientation and written examination will be sent to those applicants whose applications have been accepted. Mandatory Orientation will be held Saturday, November 11, 2017 @ 8:30 a.m. at Freeport Middle School. **Registration begins promptly at 8:00 a.m.**

The written exam will be held immediately following orientation.

Upon completion, candidates receiving a passing score on the written exam will complete a PEP (Personnel Evaluation Profile) test.



These Values Guide Our Work
Personal Integrity – Responsibility
Respect – Teamwork – Results

CITY OF FREEPORT
Freeport Police Department
320 W. Exchange Street
Freeport, IL 61032

INVITES APPLICATIONS FOR THE POSITION OF:

Experienced Police Officer

SALARY

\$53,618.76 - \$61,977.24 /Year

OPENING DATE:

CLOSING DATE: Continuous

DESCRIPTION:

This Job Posting is for our **Experience/Lateral Police Officer Program**, not the Entry Level Police Officer Recruitment.

If you are an experienced police officer with two or more years of full-time street experience, you may qualify for the Experienced Officer Hiring Program with the Freeport Police Department.

The purpose of this job is to protect life and property by enforcing all city ordinances, and the laws and regulations of the State of Illinois. Duties include, but are not limited to: performing special details and specific assignments; patrolling city streets and businesses; assisting fellow officers and other agencies; responding to the needs of the general public by performing investigations, problem-solving, following up on leads, obtaining evidence, and deterring criminal activity within the community; compiling reports, preparing cases for trial and appearing in court, and maintaining records for proper documentation.

If you have any questions about our Experienced Officer Hiring Program, please call Lt. Travis Davis at (815) 235-7949, or the Human Resources Department at (815) 235-2065 Monday -Friday 8:00 a.m. - 5:00 p.m. Applications are reviewed weekly; however, group testing and oral interviews will be determined by needs of the department.

The City of Freeport is an equal employment opportunity employer and does not discriminate on the basis of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law.

APPLICATIONS MAY BE SUBMITTED TO:
Freeport Police Department
320 W Exchange Street
Freeport, IL 61032

Job #Exp Pol 100707
EXPERIENCED POLICE OFFICER

OTHER INFORMATION

Minimum Qualifications:

Must meet the following criteria: post-probationary status as a police officer in the United States.

Successful applicants must be in good standing with the current department and/or left previous department(s) in good standing.

Must have substantially equivalent skills and abilities as a City of Freeport post-probationary officer, as determined by the Chief of Police.

Our mission is to provide and maintain a safe living and working environment for the citizens of Freeport.

These values guide our work:

Personal Integrity

We act in the best interests of the City
We behave in an ethical and legal manner
We are open and honest
We follow through on commitments
We are loyal to the City

Responsibility

We anticipate issues, problems, and opportunities
We take initiative
We act to prevent and solve problems
We take responsibility for the outcome of our actions and decisions
We hold ourselves and others accountable

Respect

We treat others in a fair, courteous, and equitable manner
We actively listen and seek understanding
We provide a direct response
We embrace ethnic and cultural diversity in the community and our workplace
We are positive and cooperative
We are willing to apologize

Teamwork

We know and respect our roles and responsibilities
We ask who needs to be involved and we involve others appropriately
We define and agree upon the goals
We collaborate to achieve organizational goals
We help others accomplish their goals
We share authority, responsibility, and credit

Results

We take pride in our work
We complete assignments and projects on time and within budget
We evaluate outcomes and seek feedback on our performance
We learn from our mistakes
We innovate

Freeport Police Department Application

Instructions: Fill out this application completely and accurately. All statements in our application are subject to verification. False statements in this application will bar you from membership. If writing space provided is inadequate, use the continuation sheet at the end of this application and identify additional information by question number. Use the term "DNA" (does not apply) if the question does not apply.

Personal:

1. Name (Last) _____ (First) _____ (Middle) _____

2. Maiden Name _____
3. Date of Birth _____
4. Home Address (no. street, city, state, zip code)

5. Home telephone number _____
6. Work telephone number _____
7. Social Security number _____

Education:

8. High School (Name, address, phone #)

Did you graduate? (yes or no) _____
College (Name, address, phone #)

Did you graduate? (yes or no) _____
Major _____
Other courses completed _____
9. Are you licensed to drive a vehicle in Illinois? _____
10. Has your license ever been suspended or revoked? _____
If yes, explain. _____

Military:

11. Have you served in any military organization? _____

If yes, branch _____

Type of discharge _____

12. Have you ever been arrested? (other than traffic) _____

If yes, show date, arresting agency, charge, disposition. _____

Work Experience:

13. List below with the most recent first.

Employer's name _____

Address _____

From (date) _____ to (date) _____

Immediate Supervisor _____

Work performed _____

Reason for leaving _____

Employer's name _____

Address _____

From (date) _____ to (date) _____

Immediate Supervisor _____

Work performed _____

Reason for leaving _____

Employer's name _____

Address _____

From (date) _____ to (date) _____

Immediate Supervisor _____

Work performed _____

Reason for leaving _____

References:

15. List three references other than immediate family and past employers.

Name _____

Address _____

City, State, Zip _____

Phone number (with area code) _____

Best time to contact _____

Name _____

Address _____

City, State, Zip _____

Phone number (with area code) _____

Best time to contact _____

Name _____

Address _____

City, State, Zip _____

Phone number (with area code) _____

Best time to contact _____

16. Explain your reason for applying for this position.

Date _____ Signature _____

Experienced Police Officer Supplemental Questionnaire

- *1. Please indicate the type of law enforcement activities in which you have experience. Select all that apply.
- Municipal
 - Sheriff/County
 - State Patrol
 - Railroad
 - Park District
 - School District
 - College/University
 - Conservation
 - Military
 - Federal
 - Transit/Housing
 - Drug Taskforce
 - Other
- *2. If you indicated 'Other' in the previous question, please provide details.
- *3. Was this experience:
- Full-Time
 - Part-Time
 - Reserves
- *4. Please provide details of your current or most recent law enforcement experiences and duties. Please be thorough and include common daily activities.
- *5. Are you a sworn law enforcement officer?
Yes No
- *6. Are you a full-time officer with your current agency?
Yes No
- *7. Are you considered probationary status with your current agency?
Yes No
- *8. How long was your current or most recent agency's probationary period?
- *9. Indicate your current or most recent department size.
- 10 or less sworn officers
 - 11-25 sworn officers
 - 25-50 sworn officers
 - 51-100 sworn officers
 - 101-200 sworn officers
 - 201+ sworn officers
- *10. Please detail the level of your law enforcement training. Include length of basic academy training, length of field training and any specialized training that should be considered.
- *11. What is the name and address of the police academy you attended?

- *12. How many hours was the police academy you attended?
- *13. Did you attend a part-time/transitional police academy or a full-time police academy?
 Part-time/Transitional
 Full-time
- *14. In your law enforcement career, please indicate the amount of time spent in solo patrol or with a partner in a non-training environment.
 Less than 6 months
 6 months to less than 1 year
 1 year to less than 2 years
 2+ years
- *15. Are you in good standing with your current or most recent agency? If you are no longer employed as a law enforcement officer, did you leave your previous agency in good standing?
 Yes No
- *16. If you responded "No" to the previous question, please explain.
- *17. Have you ever left any law enforcement agency not in good standing?
 Yes No
- *18. If you responded "Yes" to the previous question, please explain.
- *19. Have you ever been terminated or asked to resign, whether on probation or not?
 Yes No
- *20. If yes to the previous question, please provide details below.
- *21. Please indicate your highest level of education.
 High School or GED
 College- 30-59 credit hours
 College- 60-89 credit hours
 College- 90-119 credit hours
 College- more than 120 credit hours but no degree
 Specialized Trade School
 Associates Degree
 Bachelors Degree
 Post Bachelor Studies
 Masters Degree
 Post Masters Degree
 Doctorate (PhD, MD, JD, etc.)
- *22. Do you fluently speak another language other than English? If so, which language(s)?
- *23. Why are you interested in joining the Freeport Police Department?

* Required Question