

# OUTDOOR CAFÉ LICENSING REQUIREMENTS

PLEASE NOTE ITEMS IN RED ARE CHANGES THAT HAVE BEEN MADE TO THE OUTDOOR CAFÉ LICENSE ORDINANCE.

- Current copy of Stephenson County Health Department license.
- Statement of indemnification
- Proof of liability insurance coverage in an amount not less than five hundred thousand dollars (\$500,000) for personal injury for any one person on any one occurrence and five hundred thousand dollars (\$500,000) for property damage and naming the City of Freeport as an additional insured.
- Description of the appearance and number of the items that will be placed on the sidewalk.
- Site plan drawn to scale which shows the place of business and adjoining businesses with all ingress/egress locations noted. The plan should also show the location of all items that will be placed on the sidewalk.
- List of property owners within 200 feet, and the nature and type of business of each.
- Description of how pick-up and disposal of table service and trash will be performed.
- There shall be no permanent fixtures attached to the sidewalk and all materials and accessories appurtenant to such a sidewalk café shall be removed on or before November 1 of each year.
- Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way - Chapter R302 Pedestrian Access Routes
  - Continuous Width (R302.3) – The continuous clear width of pedestrian access routes (exclusive of the width of the curb) must be 1.2 meters (4 feet) minimum, except for medians and pedestrian refuge islands where the clear width must be 1.5 meters (5 feet) minimum in order to allow for passing space.
- Annual license shall be from May 1 – November 1